2002-2003

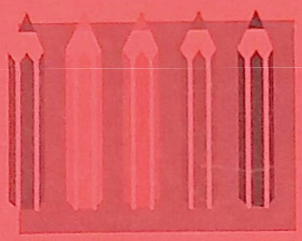
ALAN SHEPARD ELEMENTARY SCHOOL

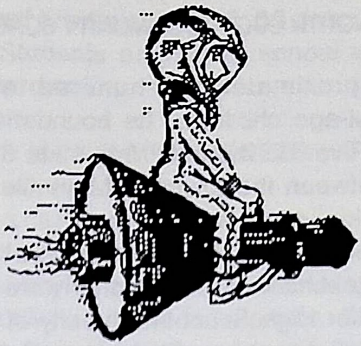
PARENT/STUDENT HANDBOOK
Pages 1-A to 9-A

AND

NORTH SCOTT COMMUNITY SCHOOL DISTRICT

ELEMENTARY PARENT/STUDENT HANDBOOK
Pages 1-10





ALAN SHEPARD ELEMENTARY SCHOOL

The purpose of Alan Shepard Elementary, a "thought-full" school with high expectations, is to nurture students and enable them to become critical thinkers and life-long learners by providing meaningful, challenging, and stimulating learning opportunities in a positive environment where people feel safe and respected.

Welcome to the 2002-2003 school year. We hope your summer has been a pleasant one and you and your children are looking forward to a year of growth and learning.

Good education must always be a combined effort of school and home working for our children. Please let us know if you have concerns about your child. We hope you will find all of us: custodians, secretaries, aides, teachers, and administrators willing to help this be a successful year for your child.

FORWARD

This handbook has been prepared to assist the students and parents of Alan Shepard School to become better acquainted with our school policies and procedures. We encourage you to read this handbook carefully. Situations may arise which are not covered in this guide. In these cases, please check with our office. Let's all work to make this year the best ever for both our students and faculty.

ALAN SHEPARD DATA

Principal: Dr. Sharon Orlins
Secretary: Barbara Willis
Address: 220 W. Grove Street
Long Grove, Iowa 52756
Telephone: 563-285-8041
FAX 563-285-6172
School Colors: Red, white and blue
Nickname: Shepard Stars

NORTH SCOTT COMMUNITY SCHOOLS:

The district covers approximately two-hundred-ten square miles with a population of approximately 2,800 school-age children. Its boundaries roughly are the Wapsi River on the north, the Mississippi River on the east, Interstate 80 on the south, and on the west by a line running generally between the towns of Maysville and Dixon.

The district was formed in 1957, when the current Senior High School was constructed. Four elementary schools in the district were all first occupied during the 1967-68 school year. The Junior High School in the city of Eldridge was completed and has been in use since 1975-76. Neil Armstrong Elementary School in Park View opened one year later in the fall of 1976.

ALAN SHEPARD ELEMENTARY SCHOOL

Alan Shepard is one of North Scott's five elementary schools with an enrollment of approximately 320 students. We have been a leader in the state in having acquired North Central Association (NCA) accreditation for our school and in helping others to do so. We work with students from pre-kindergarten through sixth grade. The school is named in honor of Alan Shepard, one of our nation's first astronauts. It was first occupied in the fall of 1967.

PHILOSOPHY OF ALAN SHEPARD SCHOOL

Alan Shepard School exists for the benefit and welfare of children, our most important resource. As formal education is the responsibility of the school, our primary goal is to provide an educational environment which enables each child to attain his/her highest intellectual achievement. Cultural, socio-emotional, and psycho-motor development of the child must occur in conjunction with the intellectual growth.

Education is an ongoing process which incorporates learning experiences from a complex environment. The child with his/her natural curiosity and eagerness to learn, benefits through the active role of concerned parents, the involvement of community resources, and the dedication of the school staff and administration. This team functions for the expressed purpose of the child's development.

Alan Shepard School Song (to the tune of "On Wisconsin)

Alan Shepard, Alan Shepard ,
Best Stars of the state,
We take pride in Alan Shepard
We think our school's great.
Shepard Stars, Shepard Stars,
Hail red, white, and blue.
Kids and helpers work together
Loyal to you.

SCHOOL HOURS

The Shepard office is open between 7:30 a.m. and 4:00 p.m. An answering machine is available for after hours.

Classes begin at 8:15 a.m. and are finished at 3:05 p.m. **Students should not arrive at school before 7:55 a.m.** Students arriving at school will wait in the lobby until 8:00 a.m. when they may go to their classrooms.

LUNCH-MILK TICKETS

Hot lunches, which include a carton of milk, are available. Prices will be announced by the business office. Milk is available on a daily basis for those that prefer to carry a sack lunch. No price break is offered for buying a 10-day ticket. Menus are posted at school, sent home with each student, and are published in the local paper. *Do not send pop to school with your child's lunch.* Pop may only be served for special occasions (classroom parties, field trips, etc.). Fruit juice or fruit drinks are permitted.

REGISTRATION FEES

Registration fees are charged to all students. The registration fee is prorated for those entering the district during the year. Textbooks and consumable workbooks are furnished by the district through funds which come both from the book rental registration fee charged to each student and from tax monies.

LOST AND FOUND

Lost items that have been found may be recovered from the lost and found area .

SCHOOL PARTIES

Holidays which are celebrated with parties at school are Halloween, Christmas, and Valentine's Day. The types of celebration will vary from grade to grade. Information relevant to individual parties will be sent home from the teacher. Other parties for student or teachers will be permitted only by administrative approval. Birthday treats for children are allowed.

LICE

Students with lice nits in their hair must be treated, and the parent must sign a form stating that the hair has been treated. The school nurse will use an electronic comb to remove the nits. As long as the nits are present, it is impossible to tell if the student has been reinfested.

COLLECTION OF MONEY

Money which must be collected at various times during the school year is banked daily. When money is sent with a younger primary student, please seal the money in an envelope and indicate on the outside of the envelope the amount of money contained therein and its purpose.

RECESS

A recess is a planned and supervised portion of each day in which we expect students to participate. Weather permitting, students are expected to play outside and should, therefore, be dressed appropriately. Our policy on boots is that the teacher supervising the recess makes a

decision whether the ground is dry enough for the children to leave the blacktop play area without getting their feet wet. If they will get wet, the student must have water-proof boots on that will be removed upon reentering the building. If the student does not have water-proof boots on, he/she must stay on the blacktop play area.

VISITATIONS: Locked Doors for Safety

You are always welcome to visit school. All outside doors to the school, with the exception of the main entrance, will be locked during school hours. Persons entering the school during school hours will be expected to sign in and be given a visitor badge.

EDUCATIONAL RECORDS - PARENTAL RIGHTS

Parents have the right to (1) inspect and review educational records, (2) request an amendment of the educational records, (3) consent to disclosure of personally identifiable information in educational records, (4) file a complaint with the U. S. Department of Education regarding alleged noncompliance with the law, (5) obtain a copy of the records policy, and (6) withdraw student's directory information from general release.

LEVEL I AND LEVEL II ABUSE INVESTIGATORS

North Scott Community School District has designated the following people to investigate allegations of student abuse by school employees for the school year.

Level I: Cindy VanDeWalle
North Scott Jr. High
502 S 5th St.
Eldridge, IA 52748
(563) 285-3428

Curtis Rheingans
Neil Armstrong Elementary
212 S Parkview Dr.
Eldridge, IA 52748-9512
563-285-3122

Level II: Jim Sweeney
320 LeClaire St.
Davenport, IA 52801
(563) 323-5922

AREA EDUCATIONAL AGENCY #9

Speech and language development therapy is provided through the AEA # 9 by a speech pathologist.

Psychological services are available through the AEA by an educational psychologist. The services include testing and consultation as deemed necessary.

Area 9 , in addition to the psychology and speech personnel, also provide personnel in the form of consultants in the various academic areas, hearing clinicians and preschool instruction for children with developmental problems.

Provision of Special Education - Parents who suspect their child has a disability requiring accommodation or special education are urged to contact their child's school or the AEA #9 at 1-800-947-2329 for additional information and a copy of the booklet entitled Parents Rights in Special Education.

If you wish further information, please call Alan Shepard Elementary at 285-8041.

RULES FOR STUDENTS

1. Students may not play on the sidewalk out the east door of the building.
2. "Body contact" games and sports are not allowed.
3. To play in the snow students must be wearing waterproof boots that will be replaced by a pair of shoes when re-entering the building. Students without boots must stay on the blacktop when there is snow on the ground.
4. Students who do not go out to recess with their class must remain in their seat in their room unless receiving permission from their homeroom teacher to do otherwise.
5. Guns (or look alikes), knives or other sharp objects cannot to be brought to school.
6. Gum is not to be chewed at any time and candy is not to be eaten, except with lunch, while on school property. Pop is not to be brought for lunch.
7. No one while at recess is to return to the building after going outside unless first getting permission from the person on duty.
8. Permission must be obtained from the principal to leave the school property.
9. Students must walk in the hallways.
10. Students may not congregate or loiter in the restrooms.
11. Students are expected to be at each class on time.
12. Vulgar language or cursing is not allowed.
13. All students know proper table manners and are expected to use them in the lunchroom. (see lunchroom rules page 7A)
14. Short shorts, halter tops, fishnet tops, bare stomachs etc., do not contribute to a good learning atmosphere and are, therefore, not appropriate to wear to school.
15. Students are expected to follow the directions given to them by any adult in the school (teacher, secretary, aide, custodian, food service, etc.) .
16. HARASSMENT: Harassment of students by other students will not be tolerated. Code No. 502.12 of the District Policy manual defines and gives examples of harassment.

INTERNET USAGE RULES:

Our students will have the opportunity to access information on the internet. If you would prefer that your child not have access to the internet, please send the office a notice in writing. Some guidelines that apply to the use of the internet are as follows:

1. All use of the internet must be in support of education and research and consistent with the policies of the district and all written polices.
2. Any use of the internet for commercial or for-profit purposes is prohibited.
3. Extensive use of the internet for personal and/or private business is prohibited.
4. Any use of the internet for product advertisement or political lobbying is prohibited.
5. Internet accounts are to be used only by the authorized owner of the account for the authorized purpose.
6. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to the users, or misrepresent other users on the internet.
7. No use of the internet shall serve to disrupt the use of the internet by other users; hardware or software shall not be destroyed, modified or abused in any way.
8. Malicious use of the internet (including hate mail, harassment, discriminatory remarks and other antisocial behavior) or the development of programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computer system is prohibited. 5A

9. The illegal installation of copyrighted software for use on district computers is prohibited.
10. Transmission or use of material, information, software, or virus in violation of any district policy, local, state or federal law is prohibited.
11. Use of the internet to access or process pornographic material, inappropriate text files, or files dangerous to the integrity of the local area internet is prohibited.
12. Subscriptions to news groups and LISTS will only be initiated by teachers.
13. Mail from news groups and LISTS will be monitored daily by teachers and may be deleted from personal mail directory to avoid excessive use of fileserver hard-disk space.
14. From time to time, the district will make determinations on whether specific uses of the Internet are consistent with appropriate use practice.
15. In the event that students or employees do incur unauthorized costs, besides being subject to discipline, they will be responsible for payment of those costs.

The district reserves the right to monitor fileserver space utilization by users.

TRANSPORTATION RULES FOR STUDENTS (Code #712.2R1)

1. Students are under the authority of the bus driver.
2. Students shall be on time for the bus both morning and evening.
3. Students shall remain seated while the bus is in motion.
4. Students shall not extend their hands, arms, or head through the bus window.
5. Students shall converse in normal tones; loud or vulgar language is prohibited. When the bus is crossing a railroad track, all conversation must stop until the bus has crossed the tracks.
6. Students shall not open or close the bus windows without the permission of the driver.
7. Students shall keep the bus clean, and refrain from damaging it.
8. Students shall be courteous to the driver, to fellow pupils and to passers-by.
9. Students shall enter and leave the bus, at school loading stations and at highway bus stops, in orderly fashion and in accordance with instructions.
10. Students shall refrain from crowding or pushing.
11. Students shall refrain from talking to the driver while the bus is in motion.
12. Each student shall go directly to his or her seat upon entering the bus.
13. Rough housing on the bus is prohibited.
14. Students shall keep their feet off the seats.
15. Students shall keep sharp objects off the upholstery.
16. Students shall not throw objects about in the bus nor out through the windows.
17. Books and other property shall be properly stored out of the way, and the aisle shall be clear at all times.
18. Shooting paper wads or other material in the bus is not permissible.
19. Students shall avoid playing or loitering on the highway when waiting for the bus.
20. Students shall cross the road in accordance with instructions from the driver.
21. The use or possession of alcohol, wine, tobacco, other controlled substances, or "lookalike" substances, is prohibited in the vehicle. (#502.9).
22. The Good Conduct Rule is in effect. (#503.4)
23. Students are prohibited from bringing dangerous weapons on the school buses. (#502.8)
24. Beginning on August 25, 1997, there will be no eating or drinking on regular and activity bus routes.

25. Written warnings will be given to students who do not adhere to the school's behavior rules. Written warnings will result in the following steps.

Step 1 The first written warning will be sent to student' parents and/or guardian. No further penalty.

Step 2 The second written warning will be sent to student's parents and/or guardian and will notify parents that student has been suspended from riding the bus for three days.

Step 3 The third written warning will be sent to student's parents and/or guardian and it will notify parents that student has been suspended from riding the bus for five days. Parents must counsel with superintendent (or his designee) before student is allowed back on the bus.

Step 4 The fourth written warning will be sent to the parents and/or guardian and will notify them that the student is suspended from riding the bus for the rest of the school year. Only by appearing before the board, and upon direct orders from the board, can this policy be revoked.

This four step-system is designed as a guideline to maintain a positive and safe climate on school buses. The director of operations, in cooperation with the superintendent, may eliminate one or more steps due to the severity of the student behavior.

LUNCHROOM RULES

1. Students will stay in line as their teachers had assigned before entering the lunchroom.
2. Students will sit at the first table in the lunchroom assigned to them by the lunchroom attendant/supervisor.
3. No more than three students to a side per table (6 students per table).
4. Students will use good manners while eating and use quiet voices.
5. Students who do not use good table manners may be required to help clean up the lunchroom or miss their lunch time recess.
6. When students are dismissed from their tables, they are to walk to empty their trays, silverware, etc. in an orderly manner.
7. Students then are to quietly line-up to get ready to go outside for recess.

Alan Shepard Facility Use Rules

The Alan Shepard gym is used by a wide variety of groups. The following list of rules will be used in administering and scheduling the facility.

1. The gym will be scheduled in blocks of time as follows:

   4:30-6:00
   6:00-7:30
   7:30-8:30*

   *Board Policy 906.1 states all users of our facilities must be out of the building one-half hour prior to the end of the custodian's work day.

2. Group leaders and the majority of the members of the group must be residents of the North Scott Community School District. A list of names of group/team members must be submitted with the rental form.

3. The rental form must be signed by the group leader.

4. There are rare occasions when a school function or a youth activity such as the Cub Scout Blue and Gold Banquet may need to be scheduled on an evening when the gym has been scheduled by a group. If a scheduling conflict arises, the school or youth group will have priority. The leader of the group to be canceled will be notified as soon as possible.

5. The North Scott Board of Directors policy states that it shall be the responsibility of the building principal to provide the facility rental agreement forms and obtain proof of insurance of one million dollars of single limit damage and injury liability insurance. Said coverage shall name the North Scott Community School District as an additional insured.

6. The school secretary is to be notified when your group is canceling for one night or the remainder of the year.

7. North Scott School Board Policies will be used to establish rental fees.

8. The group leader will be notified by the school if attention needs to be given to any aspect of the gym usage.

9. Access to the building will be by the southwest doors. Only the gym and restrooms north of the gym are to be used.

10. Black-soled gym shoes are not acceptable. The group will be charged for maintenance if floor damage occurs because of wearing inappropriate shoes.

11. No food or drink is permitted in the gym.

In an attempt to assure equity among the many users of the gym, times have been assigned to various types of activities. The chart below identifies the times available for each type of group. Open times are available, but will remain flexible through-out the year as needs change. All users must fill out a "Facility Rental Agreement" form for a time slot assigned to their group.

ALAN SHEPARD ELEMENTARY SCHOOL
GYM USAGE SCHEDULE

Time	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3:15 - 4:30	Day Care	Day Care	Day Care	Day Care	Day Care
4:30 - 6:00	Traveling B.B.	N. S. Youth B.B.	Traveling B.B.	Adult B.B.	N. S. Youth BB
6:00 - 7:30	N. S. Youth B.B.	Open	Open	Adult V.B.	Open
7:30 - 8:30	Traveling B.B.	Adult B.B.	Open	Adult V.B.	Traveling BB

Traveling B.B. = Traveling/AAU basketball teams

N. S. Youth B.B. = North Scott Youth/Kiwanis Biddy Basket Ball

Dear Facility Users,

All groups having made arrangements to use the Alan Shepard School facilities are asked to use the southwest doors (see Facility Use Rules #9). The remainder of the building will be locked.

Scout groups or groups using a classroom will use Room 3 (Music Room). It will be very important for you to do "messy" projects over the portion of the floor that is not carpeted.

If you have any questions, please contact me at 285-3114.

Sincerely,

Dr. Sharon Orlins

Faculty 2002-2003

Dr. Sharon Orlins, Principal

Nancy Youngbauer - Librarian/TAG
Shirley Ewoldt - PMD
Jane Bergendahl - IMD
Jason Hamann - Sp. Ed.
Carol Albrecht - Kindergarten
Lisa Huber - Kindergarten
Joy Nixon - First Grade
Marie McDonnell - First Grade
Bertie Lawler - Second Grade
Janice Hartwig - Second Grade
Cheryl Arp - Third Grade
Diana Wenndt - Third Grade
Mima Duda - Fourth Grade
Steve Arp - Fourth Grade
Gerri Dobbe - Fifth Grade
Katie Nyberg - Fifth Grade
Cindy Jansen - Sixth Grade
Aaron Schmidt - Sixth Grade
Betty Carlson - Title 1/Remedial Reading
Jeanne Lahann - Resource
Tom Goodall - Art
Lisa Francis-Hoyle - Art
Ann Mulvihill - Music Primary
Linda Jorgensen - Music Intermediate
Eugene Kreiter - P.E.
Kelly Mangels - Counselor
Kathy Henningsen - MD Specials

MISSION STATEMENT

The mission of the North Scott Community School District , a unique blend of rural and metropolitan opportunities, is to produce graduates with the capacity to be successful in a changing world, by incorporating abundant resources and offering a broad-based curriculum in a respectful, safe environment.

EQUAL EDUCATIONAL OPPORTUNITY

Students enrolled in the North Scott Community School District shall have an equal opportunity for a quality public education without discrimination.

All persons, agencies, vendors, contractors and other persons doing business with or performing services for the school district must subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

No otherwise qualified person will be excluded from educational activities on the basis of race, color, creed, sex, marital status, national origin, religion, age or disability. Further, all students and staff have the right to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

Harassment or discriminatory behavior that denies civil rights or access to equal educational opportunities includes comments, name-calling, physical conduct or other expressive behavior directed at an individual or group that intentionally demeans the race, color, creed, sex, martial status, national origin, religion, age or disability of the individual or individuals or creates an intimidating hostile or demeaning environment for education.

Students, parents of students, employees, and applicants for employment in the school district shall have the right to file a formal complaint alleging discriminations under federal or state regulations requiring non-discrimination in programs and employment.

If you feel you have been the subject of harassment or discriminatory behavior, you should contact:

Superintendent
North Scott Community School District
251 E. Iowa Street
Eldridge, Iowa 52748
563-285-4819

ENTRANCE/ADMISSION REQUIREMENTS

Children wishing to enroll in kindergarten must be at least five (5) years of age on or before September 15 of the year in which they wish to enroll. A child wishing to enroll must present evidence of age in the form of a birth certificate or other comparable evidence before that child may enroll. It will be within the discretion of the superintendent or the superintendent's designee to determine what is satisfactory evidence for proof of age.

Prior to enrollment, the child must provide the administration with a completed health and immunization certificate. Such certificates may be obtained from the school office.

TRANSFERS IN/OUT OF THE DISTRICT

Students who transfer into the district must meet the same requirements as those students who initially enroll in the district. This includes age and immunization requirements. If possible, the student must provide the district with proof of the student's grade level and a copy of the student's permanent records from the student's prior school district. If the student is unable to provide the superintendent with proof of the student's grade level or permanent records (for example a homeless student), the superintendent will make the grade level determination. For students wishing to transfer out of the district before graduation, the student's parents should notify the administration in writing as soon as possible.

ATTENDANCE/ABSENCES

It is the educational philosophy of the North Scott Community School District that regular attendance by all students enrolled at school is essential and cannot be duplicated by other methods. Students are unable to obtain the maximum opportunities from the educational program offered without attendance at scheduled classes and activities. Consequently, The Board of Directors, the Administrators and the Staff of the North Scott Community School District expect that students shall be in attendance at scheduled classes and activities for one-hundred and eighty (180) days per academic year.

The only exception to the rule of one-hundred and eighty (180) days per year attendance would be in the case of a bona fide emergency. The only absences which constitute such an emergency would be illness of the student or a death or serious illness in the immediate family. In such cases of bona fide emergency, the absence must still be recognized and excused by the principal of the student's attendance center. Within the discretion of the principal of the student's attendance center, before an absence for personal illness is granted, the principal may require a physician's statement verifying the illness and the necessity for the absence from school. For the purposes of this regulation, immediate family shall include mother, father, sibling, step-mother, step-father, step-sibling, aunts, uncles or any other individual residing in the immediate household.

Two other reasons for which an excused absence may be granted shall be authorized religious holidays and school-sponsored or approved activities. These absences must be recognized and excused by the principal of the student's attendance center.

In case of an excused absence as described above, students whose absence is approved shall have an opportunity to make-up, if possible, the work missed and receive full credit for the missed school work. It is the opinion of the Board of Directors, The Administrators and the Staff of the North Scott Community School District, however, that a student is never able to "makeup" the educational benefits gained from actual attendance in the scheduled class.

All other absences not described above, including tardiness, shall be unexcused absences. Just as an employer expects an employee to be present during working hours, the Board of Directors, the Administrators, and the Staff of the North Scott Community School District expect students to be present during school hours. Unexcused absences will not be tolerated. Any student who wishes to be absent without approval will be considered truant.

It is the responsibility of the parent to contact the school before 9:00 a.m. and inform the school that the student shall be absent and the reason for the absence. Failure to receive such information by 9:00 a.m. shall cause the student to be considered truant. A truant student is defined as any child over seven and under sixteen years of age, in proper physical and mental condition to attend school, who fails to attend school regularly without reasonable excuse for the absence. As a truant student, the student may be reported to the local law enforcement officers, and the parents may be prosecuted for violation of the state truancy and compulsory education laws. Unless the student has reached the age of eighteen (18) or has obtained a court order declaring that student a legally emancipated minor, the parent is responsible, under Iowa law and under the policies and regulations of the North Scott Community School District to ensure attendance of the student.

RELEASE DURING SCHOOL HOURS

Students will be allowed to leave school grounds during school hours only with prior authorization from their parents or school principal. Approved reasons for a student leaving school during the school day include illness, family emergencies, medical appointments, religious instruction, classes off school grounds, and other reasons approve by the administration.

STUDENT APPEARANCE

Clothing or other apparel promoting products which are illegal for use by minors such as alcohol, tobacco or drugs, or clothing displaying obscene material, profanity or reference to subversion are not appropriate. While the primary responsibility for appearance rests with the students and their parents, the administration reserves the right to judge what is proper and what is not.

CARE OF SCHOOL PROPERTY/VANDALISM

Students are expected to treat school property with care and respect. Students found to have deliberately damaged or destroyed school property will be required to reimburse the school district, as well as being subject to additional discipline. In the discretion of the administration, such students may be turned over to local law enforcement officers.

USE OF BICYCLES

Riding a bicycle to and from school is a privilege--not a right. Students who fail to follow the rules set by the administration will have the privilege of bike riding removed, and may also be subject to additional discipline.

LOCKERS/STORAGE SPACE

Each student will be assigned a storage space. These storage spaces are for the use of the student during the school year but remain, at all times, the property of the school district. Students are expected to use their own storage space and keep it neat. School administrators and/or designated representatives possess the authority to conduct a reasonable search of student storage spaces periodically.

DANGEROUS WEAPONS

Board Policy is:

DANGEROUS WEAPONS

The board believes weapons and other dangerous objects and look-a-likes in scho district facilities cause material and substantial disruption to the school environm present a threat to the health and safety of students, employees and visitors on th school district premises or property within the jurisdiction of the school district.

School district facilities are not an appropriate place for weapons or dangerous ob and look-a-likes. Weapons and other dangerous objects and look-a-likes shall be from students and others who bring them onto the school district property or onto property within the jurisdiction of the school district or from students who are wit control of the school district.

Parents of students found to possess weapons or dangerous objects and look-a-lik school property shall be notified of the incident. Confiscation of weapons or dang objects and look-a-likes may be reported to law enforcement officials, and student be subject to disciplinary action, including suspension or expulsion.

Students bringing a firearm to school or knowingly possessing firearms at school expelled for not less than one year. Students bringing or possessing dangerous w including firearms, at school will be referred to law enforcement authorities. The superintendent shall have the authority to recommend this expulsion requirement modified for students on a case-by-case basis. For purposes of this portion of this the term "firearm" includes, but is not limited to, any weapon which is designed to a projectile by the action of an explosive, the frame or receiver of any such weapon muffler or silencer for such a weapon, or any explosive, incendiary or poison gas.

Weapons under the control of law enforcement officials shall be exempt from this The principal may allow authorized persons to display weapons or other dangerou objects or look-a-likes for educational purposes. Such a display shall also be exe from this policy.

Students shall not possess toy weapons or look-a-like weapons at school except w knowledge and permission of a teacher, coach, or administrator, and then only fo or educational purposes. Violation of this policy shall result in confiscation of the "weapon," and the student will be subject to disciplinary action which may includ suspension or expulsion.

It shall be the responsibility of the superintendent, in conjunction with the princi develop administrative regulations regarding this policy.

DANGEROUS WEAPONS

Legal Reference:
No Child Left Behind, Title II, Sec. 1061, P.L. 107-110 (2002).
Improving America's Schools Act of 1994, P.L. 103-382.
18 U.S.C. §921 (1994).
McClain v. Lafayette County Bd. of Education, 673 F.2d 106 (5th Cir 1982).
Iowa Code §279.8; 280.21B; 724 (2001).
281 I.A.C. 12.3(6).

Cross Reference:
502 Student Rights and Responsibilities
503 Student Discipline
507 Student Health and Well-Being

Approved November 12, 1990 Reviewed December 9, 2002 Revised January 22, 1996

TOBACCO/ALCOHOL/DRUGS

The use or possession of tobacco, and the use or possession or being under the influence of alcohol, other controlled substances, or "look alike" substances that appear to be tobacco, alcohol or controlled substances by individuals under the age or eighteen and all students regardless of age on school property or at any activities sponsored by the school is strictly forbidden. Violation of this rule will result in disciplinary action which may ultimately include expulsion. Such violation may also be reported to local law enforcement authorities.

SMOKING ON SCHOOL DISTRICT PREMISES

School district buildings and vehicles shall be off limits for smoking and use of other tobacco products. Beginning August 25, 1997, school district grounds shall also be off limits for smoking and use of other tobacco products.

SEARCH AND SEIZURE

School authorities may, without a search warrant, search a student, student lockers, desks, work areas, based on a reasonable suspicion under the circumstances and in a manner reasonable in scope to maintain order and discipline in the schools, promote the educational environment, and protect the safety and welfare of students and school personnel. School authorities may also seize any illegal, unauthorized or contraband materials discovered in the search. Items of contraband may include but are not limited to nonprescription controlled substances, such as marijuana, cocaine, amphetamines, barbiturates, apparatus used for the administration of controlled substances, alcoholic beverages, tobacco, weapons, explosives, poisons and stolen property. Possession of such items will be grounds for disciplinary action and may be grounds for reporting to local law enforcement authorities.

INTERROGATION BY OUTSIDE AGENCY

Generally students will not be interrogated during the school day by persons other than parents and school district officials and personnel.

Requests from law enforcement officers and those other than parents, school district officials, and personnel to interrogate students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. In making this determination, the principal shall consider the welfare of the students and directives to the principal from the courts. Prior to granting a request, the principal shall attempt to contact the parents to inform them of the request and to ask them to be present.

If a child abuse investigator wishes to interrogate a student, the principal will defer to the investigator's judgment as to whether the student should be interrogated independently from the student's parents, whether the school is the most appropriate setting for the interview, and who will be present during the interview. Students will not be taken from the school without the consent of the principal and without proper warrant.

STUDENT CONDUCT

Students are to conduct themselves in a manner consistent with their age and grade level. For all students, this includes respect and consideration for others. This conduct is expected while on school premises, while on school owned and/or operated school or chartered buses: and while attending or engaging in school activities on or off school property. Students who exhibit inappropriate behavior in the opinion of the staff and/or administration shall be subject to discipline. Inappropriate behavior includes behavior which disrupts or interferes with the educational program, the orderly and efficient operation of the school or school activity, the rights of other students to participate in the educational process or activity, or the educational atmosphere. Disciplinary measures may include, but not be limited to , conferencing, removal from the classroom, detention, suspension, probation, and expulsion as per board policy.

FINES - FEE - CHARGES

Students may be assessed fines, charges, or fees for the materials needed in a course, for overdue school materials, for participating in activities, or for misuse of school property.

PERFORMANCES

Students participating in contests or other public or private events on behalf of the school must obtain permission from the administration. Students who perform at such events shall be held at the same high standards of conduct that is expected of all students representing the school in an extracurricular activity.

FUND - RAISING

Students may conduct fund raisers with the permission of the building principal.

REPORTING STUDENT PROGRESS

Student progress is reported to parents by two scheduled conferences: one at the end of the first quarter, and one at the end of the third quarter. Report cards are sent home quarterly. Parents or teachers may request additional conferences whenever they feel there is a need. Progress updates may also be sent home from time to time.

PROMOTION - RETENTION - ACCELERATION

Students will be promoted to the next grade unless, in the judgment of the licensed staff and the building principal, the student lacks the academic achievement, maturity, emotional stability, and social adjustment needed to advance. Should this be the case, parents will be informed of the possibility that their child will not be promoted and a conference will be scheduled to discuss the situation before a final decision is made. Students with exceptional talents may, with the permission of the principal and the parents, be accelerated beyond their current grade level.

TESTING

A comprehensive testing program has been established to evaluate the educational program and to assist in providing guidance or counseling services to students and their families.

STUDENT RECORDS

In order to facilitate the educational process of the student, records on each student are kept in the building in which the student is currently attending. The custodian of the records is the building principal. Questions regarding student records should be directed to the principal's office. The records contain information about the student and the student's education and may include but are not limited to the following types of records: identification data, attendance data, record of achievement, family background data, aptitude tests, educational and vocational plans, honors and activities, discipline data, objective counselor or teacher ratings and observations, and external agency reports.

The following persons, agencies and organizations may have restricted access to student records without prior written consent of the parent or student over the age of 18 years. Any other access to student records shall be only upon written consent or upon court order or legally issued subpoena.

1. School officials, teachers, AEA personnel with a legitimate educational interest.
2. Officials of other schools in which the student proposes to enroll.
3. Representatives of state and local government when auditing and evaluating Federal education programs.
4. Officials connected with a student's educational financial aid applications.
5. Governmental officials to which information is to be reported under state law adopted prior to November 19, 1974.
6. Organizations which process and evaluate standardized tests.
7. Accrediting organizations for accrediting purposes.
8. Parents and legal guardians of dependent children, regardless of child's age.
9. Appropriate parties in a health or safety emergency.

USE OF DIRECTORY INFORMATION

The following information may be released to the public in regard to any individual student of the school district as needed. Any student over the age of eighteen or parent not wanting this information released to the public must make objection in writing by September 1st to the principal. The objection needs to be renewed annually.

NAME, ADDRESS, TELEPHONE LISTING, DATE AND PLACE OF BIRTH, MAJOR FIELD OF STUDY, PARTICIPATION IN OFFICIALLY RECOGNIZED ACTIVITIES AND SPORTS, WEIGHT, AND HEIGHT OF MEMBERS OF ATHLETIC TEAMS, DATES OF ATTENDANCE, DEGREES AND AWARDS RECEIVED, THE MOST RECENT PREVIOUS SCHOOL OR INSTITUTION ATTENDED BY THE STUDENT, PHOTOGRAPH AND LIKENESS AND OTHER SIMILAR INFORMATION. THE FOLLOWING INFORMATION MAY BE PUBLISHED ON THE INTERNET: STUDENT PHOTOGRAPHS (FIRST NAME, LAST INITIAL ONLY) AND OTHER LIKENESSES, ARTWORK, OR WRITING.

Students records are reviewed and inappropriate material removed periodically and, at a minimum, whenever a student moves from the elementary level to middle school level and from middle school to high school level and when a student transfers out of the district. Those records not of permanent importance are destroyed within three years of graduation or discontinued attendance. Parents of students under age 18 and students over age 18 may exercise the opportunity to review educational records of the student, to obtain copies of the records, to write a response to material in the record, to challenge the content of the record on grounds of inappropriateness, inaccuracy, or an invasion of privacy, and to have the records explained.

HEALTH AND IMMUNIZATION CERTIFICATES

Students who wish to participate in athletics or are enrolling in the district for the first time, shall have a physical examination by a licensed physician and provide proof of such an examination to the principal. This certificate of health will be kept on file at the building in which the child is attending. Students enrolling for the first time in the district shall also submit a certificate of immunization against diphtheria, pertussis, tetanus, poliomyelitis, rubeola, and rubella. Exemptions from this immunization requirement will be allowed only for medical or religious reasons. The student must provide a valid Iowa State Department of Health Certificate of Immunization Exemption to be exempt from this requirement.

ADMINISTRATION OF MEDICATION

No medication shall be dispensed to any student unless the following rules are observed:

1. The medication must be prescribed by a licensed medical or osteopathic physician or dentist.
2. A statement of the physician's directions requesting the specific medication to be dispensed, and the time at which it is to be dispensed at school must be filed at the school, in the building where it is to be dispensed. This statement must be accompanied by the physician's description of the anticipated reactions of the pupil to the aforementioned medication.
3. The parent or guardian must sign a request to have this prescribed medication dispensed to the child according to the written directions of the prescribing physician or dentist.
4. The prescription and the parent's signed request to dispense the medication are to be kept on file in the office from which the medication will be dispensed.
5. The medicine shall be maintained in the original prescription container which shall be labeled with (a) name of pupil, (b) name of medication, (c) directions for use, (d) name of physician or dentist, (e) name and address of pharmacy, and (f) date of prescription.
6. The medication, while at school, shall be kept in a designated place, in a locked drawer or cabinet. When required, refrigeration will be provided.
7. A written record will be kept on any medication(s) given at school. This record will include the pupil's name, the name of the medication, the amount of medication to be given, and the time at which it is to be given. After the medication is given, the person dispensing the medication will initial the medication sheet with his/her initials. The record shall be kept each time the medication is given at school, on the appropriate "Medication List" form.
8. At the end of the school year, or at the end of a dispensing time, any remaining medication shall be returned to the pupil's parents or destroyed. This action, if medication is destroyed, should be noted on the pupil's health record.

Although these are the rules required by law as to the administration of medication, because of legislation passed in 1002, there are now restrictions as far as which individuals may be required by the school district to administer any medication. See Iowa Code 1111111.

No aspirin will be dispensed at school unless a written permission note from the parent is on file in the school office which will be dispensing the aspirin. These over-the-counter medications must be in the original container (cannot give any medication that is not properly labeled.) The note from the parent must be dated and signed by the parent, and written directions for giving enclosed.

These prescriptions must be renewed at the beginning of each school year, and all previous aspirin prescriptions will be destroyed at the end of each school year. The school district has the right to refuse to issue certain over-the-counter medications to students.

COMMUNICABLE DISEASES

Students with a communicable disease will be allowed in school as long as they are physically able to do so and so long as their presence does not create a substantial risk that others will catch the disease. The term "communicable disease" means an infectious or contagious disease spread from person to person or animal to person. Once the administration, in conjunction with the school nurse, decides that the student's condition poses a health threat to other students, the student will be excluded from school for the duration of the period of contagion. In order to prevent the spread of communicable diseases, parents should use their good judgment in keeping sick children home from school. When the administration has knowledge of the presence of a communicable disease, the State Department of Health will be notified.

ILLNESS AND INJURY

If a student becomes ill or is injured at school, the student's parents will be notified as soon as possible. Emergency or minor first aid will be administered if a person competent to do so is available. In any event, ill or injured students will be turned over to the care of the students' parents or qualified medical personnel as quickly as possible. Every year parents will be asked to complete an emergency medical form providing necessary information to be used in the case of an illness or injury. Injuries shall be reported and with 24 hours a "Preliminary Accident Report" will be filed in the principal's office.

OPEN ENROLLMENT

Parents who wish to transfer their child out of the district under Open Enrollment may pick up appropriate forms in the office of the superintendent.

EMERGENCY DRILLS

Emergency drills for fire, weather, and other disasters will be conducted periodically throughout the school year.

TELEPHONE CALLS

Students may use the school phone for emergency calls after first obtaining permission from the secretary or principal. Students receiving calls will have a message forwarded to the students. Only in an emergency will the student be called to the phone.

MULTICULTURAL AND NONSEXIST EDUCATION

Enrolled students have an equal opportunity for a quality public education without discrimination, regardless of their race, creed, sex, marital status, national origin, ability or disability. The educational program is free of such discrimination and provides equal opportunity for the participants. The educational program fosters knowledge of and respect and appreciation for, the historical and contemporary contributions of diverse cultural groups, as well as men and women, to society. It also reflects the wide variety of roles open to both men and women and provides equal opportunity to both sexes. Any complaints or grievances concerning equal educational opportunity should be handled as per board policy.

OBJECTION TO INSTRUCTIONAL MATERIALS

As per board policy.

FIELD TRIPS

The principal must give prior authorization for all field trips and/or excursions. Written parental permission will be required prior to the student's participation in a field trip or excursion outside of the school district.

SCHOOL CLOSING

School closings during bad weather are broadcast on most local radio stations. Make-up days for days lost due to weather are announced in the spring. It is the responsibility of the parents to have made arrangements for students on early dismissal days. Make arrangements ahead and discuss them with your child and his/her teacher so they know what to do.

CIVIL RIGHTS COMPLIANCE

It is the policy of the North Scott Community School District not to discriminate on the basis of sex, race, national origin, creed, age , marital status, or disability in its Civil Rights Act Title IX of the 1972 Education Amendments, and Section 504 of the Federal Rehabilitation Act of 1973.

It is also a policy of this district that the curriculum content and instruction materials utilized reflect the cultural and racial diversity present in the United States and the variety of careers, roles, and life styles open to men and women in our society. One of the objectives of the total curriculum and teaching strategies is to reduce stereotype and to eliminate bias on the basis of sex, race ethnicity, religion, and disability. The curriculum should foster respect and appreciation for the cultural diversity found in our country and an awareness of the rights, duties, and responsibilities of each individual as a member of a multicultural, nonsexist society.

Inquiries regarding compliance with Title IX, title VI or Section 505 may be directed to the superintendent of the North Scott Community School district, 251 East Iowa Street, Eldridge, Iowa 52748--563-285-4819, or to the Director of Iowa Civil Rights Commission, Department of Education, Kansas City, Missouri.

USE OF SCHOOL FACILITIES

It is the wish of the North Scott Board of Education that our facilities be used to the fullest extent possible. Non-profit organizations may use the building by completing the Facility Use form at the school office.

STUDENT TESTING

The Iowa Test of Basic Skills are given to the students each year. The dates of this testing will be announced. The main emphasis of the testing is to improve our overall educational program and provide information regarding student progress. Other tests will be given by classroom teachers in various subject areas throughout the year for student placement and/or evaluation.

Another standardized test given is the Cognitive Abilities Test which is administered to the third and sixth grades. The Metropolitan Readiness Test is given to all kindergarten students.

TITLE 1 PROGRAM

Title 1 is a federally funded program that provides students with diagnostic and prescriptive services in reading . The program supplements and does not supplant the regular classroom instruction. The Title 1 program at North Scott serves students reading in grades K through 6 based on need. Students in first and second grade will receive Reading Recovery, based on need.

SPECIAL EDUCATION ACCOMMODATIONS

If parents believe that their child may have a disability requiring accommodation or special education, services are available. The parent should contact the school or Mississippi Bend Area Education Agency for information and a copy of the booklet explaining their rights. "

STUDENT FEE WAIVER

Students whose families meet the income guidelines for free and reduced lunch, The Family Investment {Program (FIP), Supplemental Security Income (SSI), transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families are experiencing a temporary financial difficulty may be eligible for a temporary waiver of student fees. Parents or students who believe they may qualify for temporary financial hardship should contact the building principal at registration time. The waiver does not carry over from year to year & must be completed annually.

HARASSMENT

Board Policies are:

STUDENT-TO-STUDENT HARASSMENT

Harassment of students by other students will not be tolerated in the school district. This policy is in effect while students are on school grounds, school district property, or on property within the jurisdiction of the school district; while on school-owned and/or school-operated buses, vehicles or chartered buses; while attending or engaged in school activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district.

Harassment prohibited by the district includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, religion, marital status or disability. Students whose behavior is found to be in violation of this policy will be subject to the investigation procedure which may result in discipline, up to and including suspension and expulsion.

Sexual harassment means unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of a student's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or
- such conduct has the purpose or effect of unreasonably interfering with a student's performance or creating an intimidating or hostile learning environment.

Sexual harassment as set out above, may include, but is not limited to the following:

- verbal or written harassment or abuse;
- pressure for sexual activity;
- repeated remarks to a person with sexual or demeaning implications;
- unwelcome touching;
- suggesting or demanding sexual involvement, accompanied by implied or explicit threats concerning one's grades, achievements, etc.

Harassment on the basis of race, creed, color, religion, national origin, marital status or disability means conduct of a verbal or physical nature that is designed to embarrass, distress, agitate, disturb or trouble students when:

- submission to such conduct is made either explicitly or implicitly a term or condition of a student's education or of a student's participation in school programs or activities;
- submission to or rejection of such conduct by a student is used as the basis for decisions affecting the student; or

- such conduct has the purpose or effect of unreasonably interfering with a student's performance or creating an intimidating or hostile learning environment.

Harassment as set forth above may include, but is not limited to the following:

- verbal, physical or written harassment or abuse;
- repeated remarks of a demeaning nature;
- implied or explicit threats concerning one's grades, achievements, etc.;
- demeaning jokes, stories, or activities directed at the student.

The district will promptly and reasonably investigate allegations of harassment. The building principal will be responsible for handling all complaints by students alleging harassment.

Retaliation against a student because the student has filed a harassment complaint o assisted or participated in a harassment investigation or proceeding is also prohibited student who is found to have retaliated against another in violation of this policy, will subject to discipline up to and including suspension and expulsion.

It shall also be the responsibility of the superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy. The superintendent shall also be responsible for organizing training programs for student and employees. The training shall include how to recognize harassment and what to in case a student is harassed.

It shall also be the responsibility of the superintendent, in conjunction with the investigator and principals, to develop administrative rules regarding this policy.

Legal Reference:
20 U.S.C. §§ 1221-1234i (1994).
29 U.S.C. § 794 (1994).
42 U.S.C. §§ 2000d-2000d-7 (1994).
42 U.S.C. §§ 12001 et. seq. (Supp. 1994).
Iowa Code §216.9; 280.3 (1999).
281 I.A.C. 12.3(6).

Cross Reference:
403.6 Harassment
502 Student Rights and Responsibilities
503 Student Discipline
506 Student Records

Approved May 8, 1995 Reviewed January 11, 1999 Revised March 13, 200

Code No. 401.15

ABUSE OF STUDENTS BY SCHOOL DISTRICT EMPLOYEES

Physical or sexual abuse of students, including inappropriate and intentional sexual behavior, by employees will not be tolerated. The definition of employees for the purpose of this policy includes not only those who work for pay but also those who are volunteers of the school district under the direction and control of the school district. Employees found in violation of this policy will be subject to disciplinary action up to and including discharge.

The school district will respond promptly to allegations of abuse of students by school district employees by investigating or arranging for the investigation of an allegation. The processing of a complaint or allegation will be handled confidentially to the maximum extent possible. Employees are required to assist in the investigation when requested to provide information and to maintain the confidentiality of the reporting and investigation process.

The school district has appointed a Level I investigator and alternate Level I investigator. The school district has also arranged for a trained, experienced professional to serve as the Level II investigator. At the expense of the school district, the Level I investigators and alternates will be provided training in the conducting of an investigation and will be referred to and provided with copies of the DEPARTMENT OF EDUCATION, Office of Civil Rights; Sexual Harassment Guidance, Harassment of Students by School Employees, Other Students or Third Parties, Notice, 62 Fed. Reg. 12034. The names of the investigators shall be listed in the employee handbook, student handbook, published annually in the local newspaper and posted in all school facilities.

The superintendent is responsible for drafting administrative regulations to implement this policy.

Legal Reference: Iowa Code §§232.67, .70, .73, .75, 235A, 272A, 280.17; 709; 728.12(l) (1999).
281 Iowa Admin. Code Chapter 102; 103.
441 Iowa Admin. Code 155, 175.
1980 Op. Att'y Gen. 275.

Cross Reference: 402.2 Reporting Child Abuse by Caretakers
403.6 Harassment
503.5 Corporal Punishment
507 Student Health and Well-Being

Approved October 22, 1990 Reviewed February 12, 2001 Revised March 13, 2000

REVISED
2002-2003
SCHOOL CALENDAR
NORTH SCOTT COMMUNITY SCHOOL DISTR

	M	T	W	T	F
July	1	2	3	(4)	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		
August				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30
September	(2)	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30				
October		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	
November					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	(28)	(29)
December	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	(23)	(24)	(25)	(26)	(27)
	(30)	(31)			
January			(1)	(2)	(3)
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31
February	3	4	5	6	7
	10	11	12	13	14
	(17)	18	19	20	21
	24	25	26	27	28
March	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	(24)	(25)	(26)	(27)	(28)
	31				
April		1	2	3	4
	7	8	9	10	11
	14	15	16	17	(18)
	21	22	23	24	25
	28	29	30		
May				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	(26)	27	28	29	30
June	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30				

July 1.....Fiscal Y
July 4.....
July 29-August 21.....Band Instruction, Staff De
August 5-9 .....R
August 16.....New Teacher O
August 19-21.....Teacher
August 22.....First Day
September 2.....No School K-12,
September 18.....2 hr. Late S
September 27.....Teacher
October 2.....2 hr. Late S
October 25.....End of 1st Quarter
October 28.....No School K-12, Teacher
October 29.....2nd Quar
November 8 .....No School K-12, Conference
November 27.....1 hr. Early Dismi
November 28-29.....No School K-12, Thanksgiving
December 4.....2 hr. Late S
December 23-January 3.....No School K-12. Winter
January 6.....School
January 15.....End of 2nd Quarter
January 16.....3rd Quarte
January 20..... No School K-12, Inser
February 5.....2 hr. Late St
February 17.....No School K-12, Winter B
March 5.....2 hr. Late St
March 21.....End of 3rd Quarter
March 24-March 28.....No School K-12. Spring
March 31.....No School K-12. Inser
April 1.....4th Quarte
April 18.....Spring Vaca
April 21..... No School K-12, Conference Co
May 7.....2 hr. Late St
May 26.....No School K-12, Memorial Day
June 4.....Last Day of 4th Quarter (45 days) 1 hr. Early Dismi
June 5.....Inser
June 5, 6, 9.....Make
June 16-June 27.....Summer School (May vary due to make-

The dates in circles are Holiday and Vacation periods.
The dates underlined represent inservice days.

EARLY DISMISSALS:

November 27 K-12 (1 Hr)
June 4 K-12 (1 Hr)

LATE STARTS:

September 18 K-12 (2 Hr)
October 2 K-12 (2 Hr)
December 4 K-12 (2 Hr)
February 5 K-12 (2 H
March 5 K-12 (2 H
May 7 K-12 (2 H